

**MINUTES**  
**of the Planning Advisory Committee**  
**held on Monday 20<sup>th</sup> May 2024 at 7.00pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster BA12 8LB**

**Membership:**

Cllr Allensby (West)	*	Cllr Keeble (West) Chairman	*
Cllr Fraser (West)	*	Cllr Kirkwood (Broadway)	*
Cllr Hawker (Broadway)	A	Cllr Robbins (East)	*
Cllr Jeffries (North) Vice Chair	*		

**Key:** \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Judith Halls (Deputy Town Clerk), Patsy Clover (Committee Clerk)

**Attendees:**

**Unitary Councillors:** One

**Members of the press:** None

**Members of the public:** One

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**PC/24/001    Election of a committee chairman for the municipal year 2024-2025.**  
Members resolved to appoint Cllr Keeble as chairman of the Planning Advisory Committee for the municipal year 2024 – 2025.

**PC/24/002    Election of a committee vice chairman for the municipal year 2024-2025.**  
Members resolved to appoint Cllr Jeffries as vice chairman of the Planning Advisory Committee for the municipal year 2024 – 2025.

**PC/24/003    Apologies for Absence**  
Apologies were received and accepted from Cllr Hawker.

Signed.....Date.....

**PC/24/004**     **Declarations of Interest**  
There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**PC/24/005**     **Minutes**  
**PC/24/005.1** The minutes of the meeting held on Monday 22<sup>nd</sup> April 2024 were approved as a true record and signed by the chairman.  
**PC/24/005.2** There were no matters arising from the minutes of the Planning Advisory Committee meeting held on Monday 22<sup>nd</sup> April 2024.

**PC/24/006**     **Chairman's Announcements**  
There were no announcements from the chairman.

**PC/24/007**     **Questions**  
There were no questions submitted by members before the meeting.

***Standing orders were suspended for public participation at 19:03.***

**PC/24/008**     **Public Participation**  
Cllr Ridout spoke to agenda item 10 re Wren House. She cited concerns over access from Vicarage Street and the removal of staff car parking. She intends to call this application in with Wiltshire Council.

***Standing orders were reinstated at 19:07.***

**PC/24/009**     **Reports from Unitary Authority Members**  
Cllr Ridout emphasised the need for councillors on the Planning Advisory Committee to receive training on planning from WALC.

Cllr Jeffries will liaise with WALC and arrange for training to take place at the Civic Centre.

**PC/24/010**     **Planning Applications**  
[PL/2024/03385](#)     **45 Portway, Warminster, BA12 8QQ**  
Rear Dormer extension and insertion of rooflights to side and front elevations.  
**It was resolved that there was no objection to the application.**

[PL/2024/03297](#)     **Listed Building Consent - 19 Market Place, Warminster, BA12 8AY**  
Conversion of redundant store building to single dwelling.  
**It was resolved that there was no objection to the application, whilst noting the concerns raised by the Conservation Officer in their report.**

Signed.....Date.....

[PL/2024/02795](#)

**29 West Street, Warminster, BA12 8JY**

Removal of gas fire and back boiler in living room. Installation of gas condensing boiler in airing cupboard of 1st floor front bedroom. Flue from boiler to extend through the loft and exit through rear elevation of roof. Condense pipe to exit building through rear elevation wall.

**It was resolved that there was no objection to the application.**

[PL/2024/03162](#)

**Listed Building Consent - 29 West Street, Warminster, BA12 8JY**

Removal of gas fire and back boiler in living room. Installation of gas condensing boiler in airing cupboard of 1st floor front bedroom. Flue from boiler to extend through the loft and exit through rear elevation of roof. Condense pipe to exit building through rear elevation wall.

**It was resolved that there was no objection to the application.**

[PL/2024/03000](#)

**Car Park, Castlemore Retail Park, Warminster**

Proposal for the installation of two rapid electric vehicle charging stations and ancillary equipment within the car park of Castlemore Retail Park. Four existing parking spaces will become EV charging bays.

**It was resolved that there was no objection to the application.**

[PL/2024/03902](#)

**19 Westbury Road, Warminster, BA12 0AN**

Single storey extension to rear of dwelling.

**It was resolved that there was no objection to the application.**

[PL/2020/10196/FUL](#)

**Wren House 32 Vicarage Street Warminster BA12 8JF**

Proposed 7 bedroom extension and rear conservatory

**Amended Plans/ Additional Information**

**Members unanimously objected to the application for the reasons previously stated, commenting that their concerns didn't appear to have been addressed in the amended plans and additional information :**

- Access and parking for construction traffic,
- Parking for staff and visitors,
- Overdevelopment of the site.

[PL/2024/02112](#)

**5 King Street, Warminster, BA12 8DG**

Erection of a new two storey rear extension

**Amended Plans/ Additional Information**

**It was resolved that there was no objection to the application.**

[PL/2024/03667](#)

**Land at the proposed West Warminster Urban Extension, North of Victoria**

**Road & to the West of Bath Road, Warminster, Wilts** Approval of Reserved Matters (Appearance, Landscaping, Layout and Scale) for Phase 3 comprising the Erection of 193 Dwellings, Public Open Space, Landscaping and Associated Infrastructure following Outline Planning Permission 15/01800/OUT

**It was resolved that there was no objection to the application whilst being cognisant of the recommendations from Salisbury and Wilton Swifts.**

Signed.....Date.....

**PC/24/011 Tree Applications (for noting)**

[PL/2024/03866](#)

**Smallbrook House, 2 Boreham Road, Warminster, BA12 9JR**

T1- Yew Prune branches affecting lamppost on Boreham road. Prune to suitable growth points to give 1m clearance from the lamppost where possible.

**Noted.**

**PC/24/012 Appeal against a refusal – Woodlands, 20 Smallbrook Lane, Warminster, BA12 9HP**

Members noted that the original comments made by the council when they considered the planning application on 18<sup>th</sup> September 2023 still stood.

**PC/24/013 Communications**

**Members resolved** that there would be no press releases in relation to this meeting.

**Meeting closed at 7.54pm.**

**Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.**

**Date of next meeting: Monday 17<sup>th</sup> June 2024.**

Signed.....Date.....